

Lincoln County School District

Code: **DLA**
Adopted: 9/11/01
Readopted: 7/9/02
Orig. Code(s): 4280

Pay Periods and Paydays

It shall be the policy of the Lincoln County School District to have regular paydays.

Licensed personnel who are leaving the employment of the district at the end of the school year may receive payment for the balance of their contract on the regular June payday. Requests for balance of contract payment must be made in writing on or before the June payroll cutoff date.

Effective July 1, 2002, new employees are required to use payroll direct deposit (electronic deposit). Current employees are encouraged to participate in payroll direct deposit also.

END OF POLICY

Legal Reference(s):

[ORS 332.505](#)
[ORS 652.120 \(2\)](#)